

2012 Annual Report







2012 Annual Report



National Catholic Education Commission 2012 Annual Report

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Most Rev. Greg O'Kelly SJ AM Chairman Bishops Commission for Catholic Education GPO Box 1206 PORT PIRIE SA 5540

Dear Bishop O'Kelly

I am pleased to be able to forward to you the Annual Report for 2012 on the work of the National Catholic Education Commission.

The major item of business for NCEC last year was participating in the work of the Australian Government's Review of Funding for Schooling.

The Review process was demanding, with NCEC required to go back time and again to basic principles, to analyse available data, and to generate new datasets. The work has been carried through in a productive and collegial manner, and I believe has been most worthwhile.

NCEC has been able to prepare submissions to the Review with greatly enhanced quality and detail. The Commission's work helped us all develop a clearer and more accurate understanding at the national level of the funding of Catholic schools.

On behalf of NCEC, I would like to thank you, and through you the Bishops Commission for Catholic Education, for your continuing encouragement and support.

Yours sincerely

Mrs Therese Temby Chair

Therese Temby

April 2013



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The NCEC gratefully acknowledges the assistance of the Catholic Education Office Hobart for allowing the use of photographs for the cover and throughout this report.



Bishops Commission for Catholic Education

The National Catholic Education Commission (NCEC) is responsible to the Australian Catholic Bishops Conference (ACBC) through the Bishops Commission for Catholic Education (BCCE).

Members of the BCCE during 2012 were:

- Most Rev. Gregory O'Kelly SJ, AM, Bishop of Port Pirie Chairman
- Most Rev. Tim Costelloe SDB, Archbishop of Perth
- Most Rev. James Foley, Bishop of Cairns
- Most Rev. Gerard Holohan, Bishop of Bunbury

The BCCE met on five occasions in 2012. It reported in detail to the ACBC plenaries in May and November.

Bishops Foley and Holohan were members of the NCEC during 2012. Bishop O'Kelly also attended three of the five NCEC meetings during 2012 as an observer.

The 2012 meetings of the BCCE focused on two major issues:

- 1. the government's response to the final report of the Gonski Panel *Review of Funding* for Schooling; and
- 2. the final report of the panel established in late 2011 by the BCCE to review the terms of reference and the statutes of NCEC.

The government has indicated that its decisions on changes to school funding will not be finalised until around Easter 2013, for implementation from January 2014. The BCCE has continued to monitor closely the ongoing negotiations between NCEC and the government on the development of the new funding model. The BCCE has expressed its concerns directly to the Prime Minister about some aspects of the model under discussion that, they believe, would lead to unreasonable increases in school fees charged to parents of students in Catholic schools. The final BCCE position on the funding model will be a matter for deliberation during 2013.

The panel charged with the review of NCEC, chaired by Dr Peter Tannock, successfully completed its work in mid-2012. The panel's final report contained a number of specific recommendations that the BCCE considered during August and September 2012. The BCCE submitted a final set of recommendations to ACBC in November 2012 regarding the scope, structure and operation of the NCEC. These recommendations were unanimously endorsed.

In brief, ACBC accepted the BCCE recommendations that:

- (a) NCEC continue to be the principal body representing the Church in interactions with the Commonwealth Government regarding school and school funding policy;
- (b) NCEC take a stronger leadership role to promote religious education and faith formation programs, particularly with regard to a national sharing of resources;
- (c) NCEC develop policies and processes to ensure that Catholic schools maintain a high level of public confidence and provide appropriate levels of public accountability;
- (d) the membership of NCEC be consolidated;
- (e) an Executive Director be appointed as a member of and the spokesperson for NCEC; and that
- (f) NCEC Secretariat staffing levels be increased from the current approximately 4.7 full-time equivalent (FTE) to a proposed 7.5 FTE to address the new scope of work.

An interim NCEC has been approved for the period 1 January to 30 June 2013 to be chaired by Mrs Therese Temby. During this time BCCE will nominate a Chair and an Executive Director for the new NCEC for confirmation by the ACBC Plenary in May 2013. The new NCEC will be constituted from 1 July 2013.



Role of the National Catholic Education Commission

The NCEC (or the Commission) is the official body charged by the ACBC with developing, advising, enunciating and acting upon policy at the national level for the Church's work in education. The NCEC is directly responsible to the BCCE.

The NCEC is the focal point for ongoing discussions and negotiations with the Australian Government and other national bodies involved in school education. The Commission is also the national forum for discussion and debate on significant matters of interest and concern to Catholic education in Australia.

The NCEC's responsibilities during 2012 included:

- liaison with the Australian Government and other key national educational bodies;
- monitoring trends in educational theory and practice in Australia and overseas;
- consulting with, and supporting, Catholic education in each state and territory;
- identifying and disseminating data relevant to Catholic education;
- · monitoring developments in religious education; and
- monitoring and encouraging research in Catholic education.

Membership of the NCEC

The NCEC membership during 2012 consisted of:

- Two Bishops from the BCCE.
- A Chair appointed by the ACBC.
- Two members drawn from, and nominated by, Catholic Religious Australia.
- The Executive Directors of each state and territory Catholic Education Commission.
- The Vice-Chancellors of the two Catholic universities in Australia.
- Six other persons appointed by the ACBC. One of these members was to be an Indigenous person and two were to be parent members drawn from nominations made by the state and territory Catholic Education Commissions.

Membership of the NCEC is ordinarily for a period of four years, and 2012 was the fourth and final year of the current Commission.

MEMBERSHIP

National Catholic Education Commission



Chair: Mrs Therese Temby



Deputy Chair: Dr Brian Croke Executive Director, Catholic Education Commission, New South Wales



Mr Michael Avery
Executive Director,
Catholic Education Office,
Northern Territory



Mr Mike Byrne
Executive Director,
Queensland Catholic
Education Commission



Br Julian Casey fms Nominee of Catholic Religious Australia



Hon. Greg Crafter AO Nominee of the Australian Catholic Bishops Conference

MEMBERSHIP (continued)

National Catholic Education Commission



Professor Greg Craven Vice-Chancellor, Australian Catholic University



Mrs Danielle Cronin
Parent nominee,
Bishops Commission
for Catholic Education



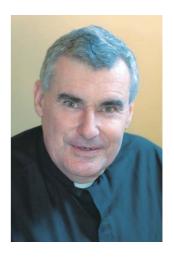
Mr Allan Dooley Nominee of the Australian Catholic Bishops Conference



Mr Ron Dullard Director, Catholic Education Office, Western Australia



Mr Stephen Elder Executive Director, Catholic Education Commission, Victoria



Bishop James Foley Bishop of Cairns

MEMBERSHIP (continued)

National Catholic Education Commission



Professor Celia Hammond Dr Melinda Harris Vice-Chancellor. University of Notre Dame Australia



Parent nominee. Bishops Commission for Catholic Education



Dr Trish Hindmarsh Director, Tasmanian Catholic Education Commission



Bishop Gerard Holohan Bishops Commission for Catholic Education



Sr Rosemary Lewins OP Nominee of Catholic Religious Australia



Ms Delsie Lillyst Nominee of the Australian Catholic Bishops Conference, Indigenous representative

MEMBERSHIP (continued)

National Catholic Education Commission



Mrs Moira Najdecki
Director, Catholic
Education Office,
Archdiocese of Canberra
and Goulburn



Mr Tony O'Byrne Principal, Aquinas College, Ringwood Victoria



Dr Paul Sharkey
Director, South Australian
Commission for
Catholic Schools

NCEC SECRETARIAT

Dr William Griffiths (pictured) Chief Executive Officer

Staff

Mr Graham Pollard, Executive Officer
Ms Michelle Fitzgerald, Senior Policy Officer
Mrs Joanne Pardoe, Executive Assistant
Mrs Mary-Ann Cassar, Administrative Assistant (part-time)
Mrs Annette Luck, Finance Officer (part-time)



Report on NCEC activities

National Catholic Education Commission meetings

C 193	Canberra, 29 February
C 194	Sydney, 19 April
C 195	North Sydney, 27 and 28 June
C 196	Brisbane, 12 and 13 September
C 197	Melbourne, I5 November

Membership

Dr Melinda Harris resigned from the Commission, citing changing work commitments, in September 2012.

Mr Ron Dullard retired as Director of Catholic Education in Western Australia in November 2012, and was replaced for the November 2012 meeting of the NCEC by new Western Australian Director, Dr Tim McDonald.

Dr Brian Croke was re-elected Deputy Chair for 2012.

Major agenda items for the NCEC during 2012

I. The Review of Funding for Schooling

The review panel chaired by Mr David Gonski presented its final report *Review of Funding* for Schooling to the government in December 2011. The Prime Minister released the report on 20 February 2012.

The school funding model proposed by the Gonski Panel was to apply to all schools in all sectors, and was predicated on additional government funding of \$5 billion (later revised to \$6.5 billion) to be sourced 70:30 from Commonwealth and state governments.

The basic structure of the funding model proposed by the Gonski Panel was as follows.

(i) The calculation of a "schooling resource standard", intended to represent the full cost of school education in a school that was performing well, to allocate base general recurrent funding to all schools, and "loadings" to promote equity for needy students (recent arrivals and immigrants, rural and isolated students, students with disability) and needy schools (small schools, and schools in low socioeconomic communities or with a high proportion of Indigenous students).

- (ii) The use of a parent "capacity to contribute" assessment to determine the quantum of public funding to non-government schools.
- (iii) Greater funding balance: the Commonwealth should provide more funds to government schools, and state governments more to non-government schools.
- (iv) The current SES [socioeconomic status] funding model (to be used to calculate public funding for non-government schools) should be reviewed and a better system developed.

The government did not respond to any of the 41 recommendations in the final report, except to reject the recommendations on increased capital funding for schools. Education Minister, the Hon. Peter Garrett MP, emphasised at the public release of the final report that the government neither accepted nor rejected the Gonski funding model. He committed the government to a process of working with the states, NCEC and the independent school sector to validate the data and to "re-develop" the model.

NCEC expressed the following concerns immediately following the release of the final report.

- (a) Although there appeared to be a real overall funding increase for the Catholic sector, there was still a shortfall between this funding and the proposed schooling resource standard. The schooling resource standard will be legislated.
- (b) Preliminary modelling indicated a very significant shortfall from current funding levels for the Catholic sector in the Australian Capital Territory.
- (c) The model was over-weighted in favour of loadings. This would result in instability as funding amounts allocated to systems could alter significantly from year to year.
- (d) The ratio of primary to secondary dollar amounts of the schooling resource standard favoured secondary schools when compared to the current primary to secondary funding ratio.
- (e) Catholic education authorities' ability to distribute funding could be limited if grants are rigidly specified.
- (f) The Gonski Panel "capacity to contribute" concept could require Catholic schools (especially primary schools) to increase school fees well beyond the usual annual increases.

The Commonwealth Government Department of Education, Employment and Workplace Relations (DEEWR) conducted a workshop on 30 March 2012 to outline its initial funding model settings. These settings were based on the Gonski funding architecture, but the model settings were revised to meet government policy priorities. The government's initial settings were subsequently revised in light of this workshop.

Minister Garrett established the Ministerial Schools Funding Reference Group, to which he appointed Mrs Therese Temby as Chair of NCEC. One of the Council of Australian Governments (COAG) Standing Council on School Education and Early Childhood committees, the Strategic Policy Working Group, was also charged with working through the school funding technical issues (NCEC representatives were Mr Ron Dullard and Dr William Griffiths).

Following the Prime Minister's speech to launch the National Plan for School Improvement (3 September 2012), the government set up a taskforce with officers from both Prime Minister and Cabinet and DEEWR to conduct bilateral negotiations with the state and territory departments of education, with the Independent Schools Council of Australia, and with NCEC (NCEC representatives Mrs Therese Temby, Dr Brian Croke, Mr Stephen Elder and Dr William Griffiths). From the NCEC's perspective there were two characteristics of the bilateral discussions during 2012 that limited their effectiveness. Firstly, NCEC was bound to strict confidentiality, even to the extent that the model settings could not be divulged to state Catholic Education Commissions or to the BCCE. Secondly, the taskforce provided none of its own funding calculations using the funding model settings. The NCEC had to be content with brief verbal assurances that the NCEC calculations looked reasonably accurate.

Over this nine-month period, the NCEC commissioned a range of third-party research, in the main from Ernst and Young, as part of its responsibility to validate the data and the model settings, and assess the funding outcomes for Catholic schools.

With the Commonwealth taskforce's agreement, the state and territory directors were able to be consulted regarding various aspects of the development of the new funding model, and the projected impact of the funding model on school and diocesan school system funding.

The Prime Minister introduced the *Australian Education Bill 2012* into the Parliament on 28 November 2012. The Bill provides a high-level framework for the National Plan for School Improvement, but nothing by way of detail regarding school funding. The Prime Minister indicated that any detailed school funding arrangements would not be finalised until the next COAG meeting, most likely in April 2013.

The NCEC met as a whole with the Minister (Hon. Peter Garrett MP) and the Parliamentary Secretary for School Education (Senator the Hon. Jacinta Collins) twice during 2012, and also once with the Shadow Minister (Hon. Christopher Pyne MP). Mrs Temby was able to follow up on the discussion at these meetings with these parliamentarians individually.

2. Review of NCEC

The BCCE established a panel in late 2011 to review the terms of reference and the statutes of the NCEC. The panel consisted of Dr Peter Tannock (Chair), Sr Beth Calthorpe RSM, Ms Loretto Richardson and Mr David Hutton. Administrative support for the review panel was provided by the NCEC Chief Executive Officer, Dr William Griffiths.

The review panel met regularly during the first half of 2012, visited every capital city except Darwin (contact via teleconference), talked formally with all state and territory Catholic Education Commissions and with many other stakeholders, and received almost 20 written submissions.

The Review Panel's report was submitted to the BCCE in early July 2012.

3. NCEC submissions

The NCEC finalised formal submissions during 2012 to the Senate Committee of Inquiry into Teaching and Learning. The NCEC participated in the ACBC working groups that finalised submissions on behalf of the bishops to various parliamentary committees and government departments: the Australian Charities and Not-for-Profits Commission legislation; the Commonwealth Treasury Review of Tax Concessions for Not-for-Profit Organisations; the Senate Committee of Inquiry into the draft Human Rights and Anti-Discrimination Bill 2012.



Her Majesty Queen Elizabeth the Second in Western Australia with Premier Colin Barnett (far left) and Director of Catholic Education Ron Dullard (right).

Committee membership and major project works

Religious Education Committee meetings

RE 131	Melbourne, 8 March
RE 132	Melbourne, 2 August
RE 133	Melbourne, I November

Membership

Bishop Gerard Holohan (Chair)

Ms Philomena Billington (Vic)

Mr Tony Byrne (Vic)

Mr Ernie Christie (Qld)

Dr Helen Healy (Tas)

Ms Margaret Hughes (NT)

Ms Mary Kenyon (ACT)

Mr John McGrath (NSW)

Ms Anne McLean (Parent Committee)

Mr Tony O'Byrne (NCEC representative)

Ms Debra Sayce (WA)

Mr Michael Vial (SA)

Dr Ann Maree Whenman (National Confraternity of Christian Doctrine)

Dr William Griffiths (Secretariat)

- Year of Grace, Pentecost 2012 to Pentecost 2013.
- The religious dimension of the Australian Curriculum.
- An Australian framework for Religious Education Curriculum: Shape paper.

Executive Committee meetings

Melbourne, 20 February (Extraordinary meeting)

Melbourne, 22 March

Teleconference, 4 May (Extraordinary meeting)

Teleconference, 31 May

Sydney, 9 August

Membership

Mrs Therese Temby (Chair)

Mr Michael Avery (NT)

Mr Mike Byrne (Qld)

Dr Brian Croke (NSW)

Mr Ron Dullard (WA)

Mr Stephen Elder (Vic)

Bishop James Foley (NCEC)

Dr Patricia Hindmarsh (Tas)

Sr Rosemary Lewins (NCEC)

Mrs Moira Najdecki (ACT)

Dr Paul Sharkey (SA)

Dr William Griffiths (Secretariat)

The principal work of the Executive Committee during 2012 was to act as the Steering Committee for NCEC's work for the Australian Government's *Review of Funding for Schooling*.



Finance Committee meetings

Teleconference, 15 February

Teleconference, 20 April

Teleconference, 22 August

Teleconference, 7 November

Membership

Mr Mike Byrne (Chair) Mr Ron Dullard Mrs Therese Temby Dr William Griffiths

Topics discussed

The Finance Committee met quarterly to prepare reports for NCEC on its finances, comparing expenditure to budget on a range of key items.



Parent Committee meetings

Melbourne, 30 March

Melbourne, 8 June

Melbourne, 26 October

Membership

Mrs Danielle Cronin (Chair)

Ms Kim Bellert (Qld)

Mr Tony Bentley (Vic)

Mrs Sharon Cooke (NSW)

Ms Helen Delahunty (ACT)

Mrs Carolyn Gutteridge (Tas)

Mr Michael Hangan (Tas)

Dr Melinda Harris (WA) (until August 2012)

Mrs Catherine Ible (NSW)

Ms Dianne Mack (SA)

Mr Matthew McIntyre (Vic)

Ms Carmel Nash (Qld)

Mr Sean Parnell (NT)

Mr Paul Rafferty (WA)

Mrs Jlse Sanderson (SA)

Mr Graham Pollard (Secretariat)

- NCEC Communications Strategy for the Commonwealth *Review of Funding for Schooling*: Disseminating information to the parent community.
- Parent perceptions of school funding levels and arrangements.
- Parental engagement in schooling in low socioeconomic communities.
- Australian Curriculum, Assessment and Reporting Authority (ACARA) parent satisfaction surveys.
- National trialling of a methodology to identify students with disabilities.
- Early Childhood Education and Care National Quality Framework.
- Recognition/feasibility of the NCEC Parent Committee establishing a National Catholic Parent Body.
- National Symposium on Parent and Community Engagement with Learning.
- National School Improvement Framework—Parental Engagement.

Data Committee meetings

Sydney, II May

Sydney, 17 August

Teleconference, 24 October

Membership.

Dr Brian Croke (Chair)

Mr John Barker (ACT)

Mr Andrew Forbes (NSW)

Mr John Hills (Tas)

Mr Richard Keys (NT)

Mr Greg Rogers (Qld)

Mr Crichton Smith (NSW)

Mr Carl Stevens (Vic)

Dr Vin Thomas (SA)

Mr Jeff Thorne (WA)

Mr Graham Pollard (Secretariat)

- Australian Catholic Schools 2011 report (see www.ncec.catholic.edu.au for final version).
- My School 4.0 website.
- ACARA draft protocols for accessing data.
- Commonwealth Review of Funding for Schooling.
- Measures of socioeconomic status.
- NSW Department of Education and Communities Research in Education Network (education research clearing house).
- Collection of teacher and non-teaching data.
- Australian Early Development Index (AEDI) data.
- Index of Community Socio-Educational Advantage (ICSEA) data integrity.
- Australian Bureau of Statistics (ABS) data requirements for NCEC.
- National school statistics collection information and agreement.

Employment Relations Committee meetings

Melbourne, 16 March

Teleconference, 25 May

Melbourne, 31 August

Teleconference, 13 November

Membership

Dr Trish Hindmarsh (Chair)

Mr Allan Clark (Tas)

Mr Charbel Haddad (CCER NSW)

Ms Carolyn Hadley (NSW)

Mr Peter Hill (Qld)

Mr Norm Howett (Vic)

Mr Eric Leahy (CCER NSW)

Mr Vin McPhee (Vic)

Ms Natasha O'Donoghue (ACT)

Mr Greg O'Mullane (NT)

Mr Josh Munnings (Tas)

Dr Vin Thomas (SA)

Mr Phillip Whitehouse (Qld)

Mr Jonathon Woolfrey (WA)

Mr Graham Pollard (Secretariat)

- Catholic social teaching and its link to workplace relations.
- Developments on My School website/transparency agenda.
- 'Rewarding Great Teachers' initiative.
- Professional standards for teachers and leaders and performance-based pay.
- Consolidation of Commonwealth anti-discrimination laws.
- Implications of Fair Work Act 2009—carers and compassionate leave.
- Compendium of state and territory agreements.
- Award modernisation review.
- Enterprise bargaining update.
- Working together for work health and safety.
- Single-interest versus multi-employer agreements.

Technology Committee meetings

Canberra, 13 March

Teleconference, 29 May

Canberra, 14 August

Videoconference, 10 October

Membership 1

Mrs Moira Najdecki (Chair)

Dr Doug Ashleigh (NSW)

Mr David Day (ACT)

Mr Liam Garvey (Qld)

Mr Michael Haigh (Vic)

Mr Richard Keys (NT)

Mr Tom Mittiga (SA)

Mr Chris Radnell (ACT)

Mr Martin Roberts (WA)

Mr Vince Summers (Tas)

Mr Graham Pollard (Secretariat)

- Australian Curriculum Connect.
- 'Professional Learning Anywhere, Anytime Network for Educators'.
- National Broadband Network—Enabled Education and Skills Services Program.
- National Schools Interoperability Program.
- Digital Architecture Advisory Group.
- Catholic Network Australia.
- Federal Budget 2012—Digital Education Revolution and Information and Communication Technology.
- Attendance data collection.





Aboriginal and Torres Strait Islander Education Committee meetings

Melbourne, 17 February

Teleconference, 14 May

Melbourne, 8 August

Teleconference, 17 October

Membership

Mr Michael Avery (Chair)

Ms Roma Aloisi (SA)

Ms Christine Butterworth (Tas)

Ms Jane Ceolin (Qld)

Ms Robyn Collard (WA)

Mr David Huggins (Vic)

Ms Delsie Lillyst (NCEC)

Mr Gerry McCarthy (NT)

Mrs Kerry O'Callaghan (ACT)

Mr Frank Pearce (NSW)

Mr Graham Pollard (Secretariat)

- Aboriginal and Torres Strait Islander Action Plan.
- NCEC Aboriginal and Torres Strait Islander Education Position Statement.
- Indigenous student retention rates in Catholic schools across Australia.
- Increasing enrolments of Indigenous students in Catholic schools nationally.
- Allen Consulting Group action plan progress.



Representation on national bodies

The Commission recognises the significance of NCEC representation on national education bodies and appreciates the time and effort expended by its many nominated representatives.

During 2012, the following officers represented the NCEC on committees and working parties or as contact persons for the Catholic sector in various national education policy areas and projects. To inform their national representative work these representatives often establish contact networks with colleagues with the relevant responsibilities and expertise throughout Australian Catholic education. The NCEC also appreciates the contribution these contact network officers make to the development of national policy.

Key to representative's associations

Catholic Education Commission, New South Wales
Catholic Education Commission of Victoria
Catholic Education Office
Catholic Education Office, Archdiocese of Canberra and Goulburn
Catholic Education Office, Melbourne
Catholic Education Office, Northern Territory
Catholic Education Office, Tasmania
Catholic Education Office, Western Australia
Catholic Education South Australia
Independent Schools Council of Australia
National Catholic Education Commission
Queensland Catholic Education Commission

Committee	NCEC representative			
Australian Curriculum, Assessment and Reporting Authority (ACARA)				
Board Member	Dr Brian Croke CEC N			
Directors of Curriculum	Ms Mandy Anderson QCEC			
Directors of Curriculum	Mrs Helen O'Brien CESA			
Directors of Curriculum	Ms Debra Punton	CEOM		
Directors of Curriculum	Mr Seamus O'Grady	CEC NSW		
Endeavour Language Teacher Fellowships (ELTF) Program Project Advisory Committee	Ms Gillian Cordy	CEO Sydney		
F–12 Curriculum Reference Group	Mr Seamus O'Grady	CEC NSW		
Finance Data Working Group	Mr David Wilkes	CEOM		
Growth Working Group	Dr John DeCourcy	CEO Parramatta		
National Assessment Reference Group (NARG)	Ms Rosalie Nott	CEC NSW		
Business requirements for National School Opinion Survey System Working Group (NARG subgroup)	Mr Boyd Bostock	QCEC		
NAPLAN National Testing Working Group	Ms Karen Ferrante	CEC NSW		
Reporting Reference Group (RRG)	Ms Rosalie Nott CEC NS			
Senior Secondary Outcomes ATAR Working Group (RRG subgroup)	Dr Philip Pettit	CEO C/G		
Satisfaction Surveys Working Group	Dr Mary Oski	CEOM		
Students with Disability Advisory Group	Ms Geraldine Gray	CEC NSW		
Australian Institute for Teaching and School Leadership	(AITSL)			
Board Member	Mr Stephen Elder	CEOM		
Nationally Consistent Teacher Registration Working Group	Mrs Helen O'Brien	CESA		
School Leader Quality Advisory Committee	Dr Mary Oski	CEOM		
Teacher Quality Advisory Committee	Ms Elina Raso CEOM			
Community Services and Health Industry Skills Council				
Subject Matter Expert Group — Education Support Ms Belinda Muir CEO C				

DEEWR Working Groups Early Childhood Consultative Group Empowering Local Schools (ELS) Reference Group Evidence Base of Effective Practice in Literacy and	lations (DEEWR) Mrs Therese Temby	
DEEWR Working Groups Early Childhood Consultative Group Empowering Local Schools (ELS) Reference Group Evidence Base of Effective Practice in Literacy and	Mrs Therese Temby	
Early Childhood Consultative Group Empowering Local Schools (ELS) Reference Group Evidence Base of Effective Practice in Literacy and		NCEC
Empowering Local Schools (ELS) Reference Group Evidence Base of Effective Practice in Literacy and		
Evidence Base of Effective Practice in Literacy and	Ms Helen Casey CEO	
,	Mr Graham Pollard	NCEC
Numeracy Expert Reference Group	Ms Jill Morgan	CEO TAS
National School Improvement Framework Steering Committee	Dr Mark Turkington CEO Sydney	
Primary Connections Science and Literacy Project	Ms Kathy McGuigan	CESA
Productivity Data Development Groups Unique Student Identifier Subgroup	Mr Michael Haigh	CEOM
Student Vocational Pathways (SVP) Evidence Steering Committee	Mr Bob Knight	QCEC
/irtual Reference Group	Ms Donna Bucher	CEO TAS
Department of Environment, Water, Heritage and the Arts	S	
National Education for Sustainability Network Working Group	for Sustainability Network Dr Pauline Sharma	
Education Services Australia		
Board Member	Dr Brian Croke	CEC NSW
Standing Council on School Education and Early Childhood	I (SCSEEC)	
Aboriginal and Torres Strait Islander Education Working Group	Mr Michael Avery	CEO NT
Australian Information and Communications Fechnology in Education Committee (AICTEC)	Mr Liam Garvey	QCEC
Copyright Advisory Group	Mr Ian Baker CEC NSV	
Digital Education Revolution Teaching in the Digital Age TDA) Reference Group	Mr Paul Meldrum CEO Parramatt	
edu.au Domain Administration Committee	Mr Michael Haigh	CEOM
anguages Education Working Group	Ms Mary Carmody	CESA

Committee	NCEC representative		
Standing Council on School Education and Early Childhoo	od (SCSEEC) continued		
National Partnerships Implementation Working Group (NPIWG)	Mrs Moira Najdecki	CEO C/G	
NPIWG Literacy/Numeracy Subgroup	Ms Jane Slattery	QCEC	
National Evaluation of Smarter Schools National Partnerships	Ms Elina Raso	CEOM	
National Teacher Workforce Dataset	Mr John Percy	QCEC	
Safe and Supportive School Communities	Ms Helen Thomas	CEOM	
Schools Data Subgroup (SDSG)	Mr Jeff Thorne CEO WA		
National School Statistics Working Group (SDSG subgroup)	Mr Terry Pino	CEOM	
National School Statistics Working Group (SDSG subgroup)	Mr Michael Haigh	CEOM	
Nationally Consistent Data on Students with Disability	Mr Tim Smith	CEO C/G	
Strategic Policy Working Group	Mr Ron Dullard	CEO WA	
Strategic Policy Working Group	Dr William Griffiths NCEC		
Supporting Australian Curriculum Online (SACOL) Progr	ram		
Language Learning and National Infrastructure Networks (SACOL)	nd National Infrastructure Networks		
Resources Network (SACOL)	Ms Louise Cimetta	CEO WA	
Other			
AEEYSOC Schools Finance Statistics Group	Mr David Wilkes	CEOM	
Allanah and Madeline Foundation National Centre Against Bullying	Ms Mary Tobin	CECV	
International Education	Ms Mariana Lane	ISCA	
National Partnership on Youth Attainment and Transitions Multilateral Working Group	Mr Paul Rodney CEC NSW		
National Planning Team for the Year of Grace	Mr Tim Smith	CEO C/G	
National School Interoperability (NSIP) Steering Group	Mr Michael Haigh	CEOM	



Summary statistics data is from the NCEC Australian Catholic Education Statistics database and the Department of Education, Employment and Workplace Relations Annual School Census and Financial Questionnaire.

Note that totals may vary to the sum of the parts due to rounding.

Catholic schools in Australia, 2012

	2012	% of schools	Change from 2011
Primary schools	1,228	72%	-I
Secondary schools	318	19%	+
Combined primary/secondary	150	9%	+2
Special	10	1%	0
Total	1,706	100%	+2

Students in Australian Catholic schools, 2012

	2012	% of students	Change from 2011
Primary schools	402,293	55%	+6,458
Secondary schools	333,110	45%	+5,473
Total	735,403	100%	+11,931

Specific student groups in Australian Catholic schools, 2012

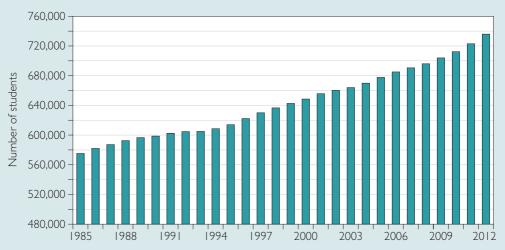
	2012	% of students	Change from 2011
Students with disabilities	30,506	4.1%	+ 1,776
Indigenous students	17,349	2.4%	+ 1,258
Full fee-paying overseas students	1,622	0.2%	-312
Boarding students (52 boarding schools)	6,436	0.9%	+22

Enrolment trends in Australian Catholic schools

Student enrolments

There were 735,403 students in Australian Catholic schools in 2012, which was an increase of 160,398 since 1985. From 2011 to 2012 the number grew by 11,931 which was 1,323 more than the previous year's increase.

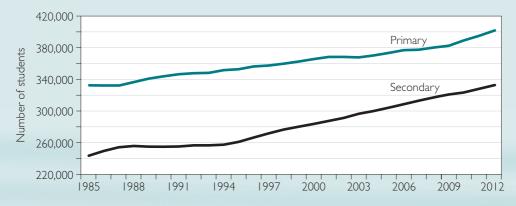
Students in Catholic schools 1985-2012



Student enrolment growth

Primary and secondary enrolments continue to increase in Australian Catholic schools. Primary enrolments rose by 6,458 from 2011 to 2012, while secondary enrolments rose by 5,473. Since 1985, the 56% growth in Catholic school enrolments has been in secondary students, which have increased by 90,128, while primary enrolments have increased by 70,271. However, from 2011 to 2012, the increase in primary enrolments (+6,458) was greater than the increase in secondary enrolments (+5,473).

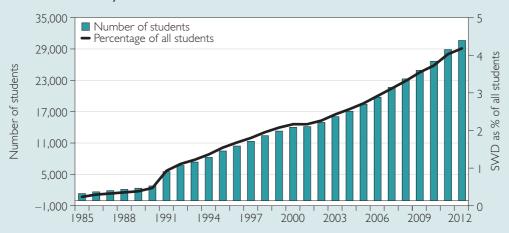
Students in Catholic schools 1985-2012



Students with disabilities

In 2012, there were 30,506 students with disabilities in Catholic schools which saw a rise of 1,776 from the previous year. Students with disabilities now represent 4.1% of students in Catholic schools.

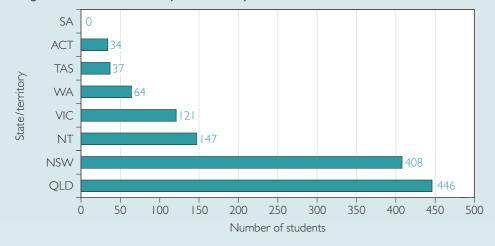
Students with disability enrolments



Indigenous students

There were 17,349 Indigenous students in Catholic schools in 2012, which represented 2.4% of all students. This was a rise of 1,258 students from the previous year.

Indigenous student enrolments by state/territory



Staff (full-time equivalent) in Australian Catholic schools, 2012

	2012	% of staff	Change from 2011
Teachers (including principals)	49,264	73%	+ 1,041
Non-teaching staff	18,445	27%	+605
Total staff (full-time equivalent)	67,709	100%	+1,646

Teachers (including principals, full-time equivalent), 2012

	2012	% of teachers	Change from 2011
Primary	21,714	46%	+504
Secondary	25,656	54%	+492
Special	120	0%	+4
Female	34,287	70%	+818
Male	14,977	30%	+223
Primary teachers			
Female	18,357	85%	+433
Male	3,357	15%	+71
Secondary teachers			
Female	15,039	59%	+360
Male	10,617	41%	+ 134
Special school teachers			
Female	92	77%	+5
Male	28	23%	– I

Student/staff ratios (full-time equivalent), 2012

	Primary	Secondary		
Student / teaching staff	18.5	13.0		
Student / total staff	13.6	9.2		

Sources of funding, 2011

Income per student

	Primary schools		Secondary schools		Combined primary/ secondary		All Catholic schools	
Commonwealth grants	\$7,609	65%	\$8,008	53%	\$7,407	46%	\$7,708	57%
State grants	\$2,132	18%	\$2,545	17%	\$2,464	15%	\$2,331	17%
Private income	\$1,903	16%	\$4,585	30%	\$6,336	39%	\$3,600	26%
Total income	\$11,644	100%	\$15,138	100%	\$16,207	100%	\$13,639	100%
Commonwealth grantsState grantsPrivate income								

Expenditure per student

	Primary schools	Secondary schools	Combined primary/ secondary	All Catholic schools
Recurrent	\$8,871	\$12,702	\$13,438	\$10,981
Capital	\$2,466	\$2,317	\$2,853	\$2,485
Total	\$11,337	\$15,019	\$16,291	\$13,466

Annual movement

	Primary schools	Secondary schools	Combined primary/ secondary	All Catholic schools
Loans at start of year	\$2,035	\$3,049	\$5,239	\$2,949
Loans at end of year	\$2,030	\$3,342	\$5,813	\$3,148
Annual movement of borrowings	– 5	+293	+573	+ 199

Summary statistics by state/territory, 2012

A. Schools

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary	23	416	7	197	68	24	382	111	1,228
Secondary	5	130	5	70	П	5	86	6	318
Combined *	2	29	5	26	22	8	16	42	150
Special	0	6	0	0	2	0	2	0	10
Total	30	581	17	293	103	37	486	159	1,706
Boarding	0	17	1	15	5	0	5	9	52

^{*} Primary and secondary

B. Students (full-time equivalent)

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary	8,835	126,688	2,813	81,836	28,065	7,489	105,922	40,645	402,293
Secondary	8,649	120,538	1,816	56,318	20,310	7,136	91,570	26,773	333,110
Total	17,484	247,226	4,629	138,154	48,375	14,625	197,492	67,418	735,403

C. Boarding students (full-time equivalent)

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary	0	0	0	14	2	0	0	36	52
Secondary	0	2,442	177	2,165	310	0	366	924	6,384
Total	0	2,442	177	2,179	312	0	366	960	6,436

D. Full fee-paying overseas students

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary	7	81	0	64	16	0	166	70	404
Secondary	13	402	59	265	182	2	215	80	1,218
Total	20	483	59	329	198	2	381	150	1,622

E. Aboriginal and Torres Strait Islander students

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary	124	3,406	1,075	2,608	363	408	562	1,558	10,104
Secondary	146	2,413	641	2,275	230	273	547	721	7,245
Total	270	5,819	1,716	4,882	593	681	1,109	2,279	17,349

F. Students with disabilities

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary	223	7,015	178	2,713	1,292	239	5,148	1,554	18,362
Secondary	207	5,031	115	1,738	653	169	3,405	826	12,144
Total	430	12,046	293	4,451	1,945	408	8,553	2,380	30,506

G. Teachers (full-time equivalent including principals)

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary									
Females	364	5,569	149	3,619	1,265	309	5,327	1,755	18,357
Males	89	840	25	727	338	77	888	374	3,358
Persons	453	6,409	174	4,346	1,603	386	6,215	2,129	21,714
Secondary									
Females	369	5,362	114	2,524	882	295	4,242	1,251	15,039
Males	253	3,687	77	1,797	712	238	2,885	968	10,617
Persons	622	9,049	191	4,321	1,594	533	7,127	2,219	25,656
Special									
Females	0	58	0	0	17	0	16	0	92
Males	0	19	0	0	6	0	3	0	28
Persons	0	77	0	0	23	0	20	0	120
All teachers									
Females	733	10,989	263	6,143	2,164	604	9,585	3,006	33,487
Males	342	4,546	102	2,524	1,055	315	3,776	1,342	14,002
Persons	1,075	15,535	365	8,667	3,219	919	13,361	4,349	47,489

H. Non-teaching staff (full-time equivalent)

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary	105	1,886	147	1,929	645	201	1,688	1,243	7,844
Secondary	233	2,911	Ш	2,181	663	249	3,077	1,029	10,453
Special	0	93	0	0	36	0	19	0	148
Total	337	4,890	258	4,110	1,344	451	4,784	2,272	18,445

I. Student/teaching staff (full-time equivalent) ratio

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary	19.5	19.8	16.2	18.8	17.5	19.4	17.0	19.1	18.5
Secondary	13.9	13.3	9.5	13.0	12.7	13.4	12.8	12.1	13.0

J. Student/all staff (full-time equivalent) ratio

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Primary	15.8	15.3	8.8	13.0	12.5	12.8	13.4	12.1	13.6
Secondary	10.1	10.1	6.0	8.7	9.0	9.1	9.0	8.2	9.2



K. Income and expenditure (\$ per student), 2011

Catholic primary schools (see note I below)

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Commonwealth	7,136	7,934	9,459	8,185	7,761	7,118	6,787	7,784	7,609
gov't grants									
State gov't grants	1,573	2,027	2,582	2,288	1,864	2,154	2,186	2,286	2,132
Total private income	2,443	2,010	2,284	2,039	2,348	1,730	1,618	1,727	1,903
Fees and charges	1,819	1,265	1,172	1,615	2,069	1,288	1,144	1,318	1,360
Private donations and income	623	745	1,112	423	279	443	474	410	543
Total income	11,153	11,971	14,325	12,512	11,973	11,002	10,591	11,797	11,644
Recurrent expenditure	8,404	9,100	12,261	8,825	9,647	8,527	8,466	8,923	8,871
Capital expenditure	1,936	2,539	5,647	3,630	2,277	2,136	1,575	2,660	2,466
Total expenditure	10,340	11,639	17,908	12,455	11,924	10,663	10,041	11,583	11,337
Loans at start of year	660	2,245	1,458	1,753	2,781	2,382	2,005	1,825	2,035
Loans at end of year	605	2,177	2,549	1,839	2,601	2,586	2,042	1,758	2,030
Annual movement in borrowing	-55	-68	1,090	86	-180	-205	37	-68	-5

Catholic secondary schools (see note I below)

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Commonwealth	7,836	7,943	12,196	8,602	8,769	8,518	7,682	8,146	8,008
gov't grants									
State gov't grants	2,090	2,647	3,223	2,918	2,349	2,868	2,246	3,310	2,545
Total private income	5,483	4,619	4,498	4,653	4,770	3,312	4,514	3,884	4,585
Fees and charges	4,805	3,716	3,760	3,864	4,400	2,946	3,932	3,096	3,839
Private donations	678	902	737	789	370	366	582	788	746
and income									
Total income	15,409	15,209	19,917	16,173	15,888	14,698	14,442	15,340	15,138
Recurrent expenditure	11,759	12,954	17,170	13,290	13,704	12,043	12,052	13,644	12,702
Capital expenditure	2,657	1,903	6,379	3,054	2,412	3,610	2,365	1,666	2,317
Total expenditure	14,416	14,857	23,549	16,344	16,116	15,653	14,417	15,310	15,019
Loans at start of year	1,707	2,914	1,144	3,097	2,847	2,853	3,363	2,840	3,049
Loans at end of year	1,551	2,973	2,324	3,714	3,160	3,823	3,810	2,525	3,342
Annual movement in borrowing	-156	59	1,179	616	313	969	447	-316	293

I. Figures are rounded to the nearest dollar. Totals may vary to the sum of the parts due to rounding.

K. Income and expenditure (\$ per student), 2011

Catholic combined primary/secondary schools (see note 1 below)

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Commonwealth	6,703	6,878	14,478	7,493	7,819	8,687	5,883	7,406	7,407
gov't grants									
State gov't grants	2,037	2,327	2,869	2,689	1.930	2,247	1,773	2,987	2,464
Total private income	6,950	8,450	2,452	5,128	5,763	2,864	11,182	5,382	6,336
Fees and charges	5,732	6,865	1,675	4,384	5,187	2,450	10,027	4,665	5,449
Private donations	1,218	1,585	777	743	576	414	1,155	717	887
and income									
Total income	15,690	17,655	19,799	15,310	15,512	13,798	18,838	15,775	16,207
Recurrent expenditure	13,681	14,049	16,016	12,432	13,238	11,216	16,011	13,308	13,438
Capital expenditure	1,667	2,551	6,230	3,293	2,434	4,116	2,917	2,653	2,853
Total expenditure	15,348	16,600	22,246	15,725	15,672	15,332	18,928	15,961	16,291
Loans at start of year	2,406	4,551	1,330	5,252	5,010	4,948	6,308	5,943	5,239
Loans at end of year	2,704	4,352	2,432	5,998	6,231	6,474	6,709	6,365	5,813
Annual movement in borrowing	298	-200	1,101	746	1,221	1,526	401	421	573

All Catholic schools (see note 1 below)

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	AUST
Commonwealth	7,334	7,841	12,200	8,153	7,927	8,065	7,112	7,611	7,708
gov't grants									
State gov't grants	1,843	2,320	2,851	2,553	1,962	2,399	2,187	2,668	2,331
Total private income	4,306	3,718	2,866	3,445	4,261	2,585	3,423	3,606	3,600
Fees and charges	3,568	2,829	1,981	2,849	3,833	2,175	2,862	3,031	2,927
Private donations	737	889	885	596	429	410	561	575	673
and income									
Total income	13,483	13,879	17,917	14,151	14,150	13,049	12,722	13,885	13,639
Recurrent expenditure	10,507	11,205	14,973	10,866	11,868	10,484	10,442	11,256	10,981
Capital expenditure	2,168	2,267	6,061	3,394	2,369	3,243	1,991	2,620	2,485
Total expenditure	12,675	13,472	21,034	14,260	14,237	13,727	12,433	13,876	13,466
Loans at start of year	1,332	2,743	1,332	2,890	3,821	3,387	2,840	3,891	2,949
Loans at end of year	1,294	2,717	2,447	3,268	4,357	4,265	3,073	4,055	3,148
Annual movement in borrowing	-38	-26	1,115	378	536	878	233	164	199

I. Figures are rounded to the nearest dollar. Totals may vary to the sum of the parts due to rounding.



NATIONAL CATHOLIC EDUCATION COMMISSION

Financial report for the year ended 31 December 2012

NATIONAL CATHOLIC EDUCATION COMMISSION'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2012

The National Catholic Education Commission (NCEC) submits their financial report for the year ended 31 December 2012.

Commission members

The NCEC is appointed by the Bishops Commission for Catholic Education. The NCEC consists of 21 members representing various aspects of Catholic education.

Principal activities

The principal activities of the NCEC during the financial year were to develop, enunciate and act upon policy at the national level for the Catholic Church's work in education on behalf of the Australian Catholic Bishops Conference.

Significant changes

No significant change in the nature of these activities occurred during the year.

Operating result

There was a net operating surplus of \$206,711 for 2012.

Signed on behalf of the NCEC.

Dr William Griffiths Chief Executive Officer

Dated March 2013

Mrs Therese Temby

Therese Temby

Chair

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE NATIONAL CATHOLIC EDUCATION COMMISSION

Report on the financial statements

We have audited the accompanying financial report, being special purpose financial statements, of the National Catholic Education Commission (the Commission), which comprises the statement of financial position as at 31 December 2012, the statement of comprehensive income, statement of changes in equity, and statement of cash flows for the year then ended, a summary of significant accounting policies, other explanatory notes and the statement by the Chief Executive Officer of the Commission.

Commission's responsibility for the financial statements

The Commission are responsible for the preparation of the financial report and have determined that the accounting policies described in Note 1 of the financial report are appropriate to meet the needs of the members.

The Commission's responsibilities also includes such internal control as the Commission determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control.

Auditor's responsibility (continued)

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Commission, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's opinion

In our opinion, the financial report presents fairly, in all material respects the financial position of the National Catholic Education Commission as at 31 December 2012 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Basis of accounting and restriction on distribution and use

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared by the Commission for the members of the National Catholic Education Commission. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the members of the National Catholic Education Commission.

PricewaterhouseCoopers

Shane Bellchambers, CA

Partner

Registered Company Auditor

Canberra, ACT

/4 March 2013

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 31 DECEMBER 2012

	Note	2012 \$	2011 \$
Revenue	2	2,099,357	1,741,164
Employee expenses		(681,057)	(640,690)
Depreciation and amortisation expenses	3	(72,038)	(56,527)
Rent expense		(38,456)	(36,528)
Meeting expenses		(507,963)	(518,548)
Outsourcing expenses		(33,421)	(12,685)
Office and other expenses		(87,618)	(94,746)
Funding research project		(355,240)	(155,327)
Review of NCEC		(116,853)	_
Profit/(Loss) for the period		206,711	226,113
Total comprehensive income for the period	206,711	226,113	

THE ACCOMPANYING NOTES FORM PART OF THESE FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2012

ASSETS CURRENT ASSETS Cash and cash equivalents 4 I,483,775 I,182,457 Trade and other receivables 5 31,754 17,603 Other current assets 6 4,126 12,618 TOTAL CURRENT ASSETS 1,519,655 1,212,678 NON-CURRENT ASSETS 20,240 12,948 Intangible assets 8 91,907 153,348 TOTAL NON-CURRENT ASSETS 112,147 166,296 TOTAL ASSETS 1,631,802 1,378,974 LIABILITIES 1,631,802 1,378,974 LIABILITIES 5 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227 TOTAL EQUITY 1,500,162 1,293,451		Note	2012 \$	2011 \$
Cash and cash equivalents 4 I,483,775 I,182,457 Trade and other receivables 5 31,754 17,603 Other current assets 6 4,126 12,618 TOTAL CURRENT ASSETS 1,519,655 1,212,678 NON-CURRENT ASSETS 20,240 12,948 Intangible assets 8 91,907 153,348 TOTAL NON-CURRENT ASSETS 112,147 166,296 TOTAL ASSETS 1,631,802 1,378,974 LIABILITIES 1,631,802 1,378,974 LIABILITIES 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	ASSETS			
Trade and other receivables 5 31,754 17,603 Other current assets 6 4,126 12,618 TOTAL CURRENT ASSETS 1,519,655 1,212,678 NON-CURRENT ASSETS 1 20,240 12,948 Intangible assets 8 91,907 153,348 TOTAL NON-CURRENT ASSETS 112,147 166,296 TOTAL ASSETS 1,631,802 1,378,974 LIABILITIES 2 1,631,802 1,378,974 LIABILITIES 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	CURRENT ASSETS			
Other current assets 6 4,126 12,618 TOTAL CURRENT ASSETS 1,519,655 1,212,678 NON-CURRENT ASSETS Property, plant and equipment 7 20,240 12,948 Intangible assets 8 91,907 153,348 TOTAL NON-CURRENT ASSETS 112,147 166,296 TOTAL ASSETS 1,631,802 1,378,974 LIABILITIES CURRENT LIABILITIES Trade and other payables 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	Cash and cash equivalents	4	1,483,775	1,182,457
TOTAL CURRENT ASSETS I,519,655 I,212,678 NON-CURRENT ASSETS VACCURATE ASSETS VACCURATE ASSETS I2,948 Intangible assets 8 91,907 153,348 TOTAL NON-CURRENT ASSETS I12,147 166,296 TOTAL ASSETS I,631,802 1,378,974 LIABILITIES VACCURATE ASSETS VACCURATE ASSETS Trade and other payables 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	Trade and other receivables	5	31,754	17,603
NON-CURRENT ASSETS Property, plant and equipment 7 20,240 12,948 Intangible assets 8 91,907 153,348 TOTAL NON-CURRENT ASSETS 112,147 166,296 TOTAL ASSETS 1,631,802 1,378,974 LIABILITIES 2 1,000,590 66,112 Provisions 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	Other current assets	6	4,126	12,618
Property, plant and equipment 7 20,240 12,948 Intangible assets 8 91,907 153,348 TOTAL NON-CURRENT ASSETS 112,147 166,296 TOTAL ASSETS 1,631,802 1,378,974 LIABILITIES 2 1,278,974 CURRENT LIABILITIES 5 100,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	TOTAL CURRENT ASSETS	_	1,519,655	1,212,678
Intangible assets 8 91,907 153,348 TOTAL NON-CURRENT ASSETS 112,147 166,296 TOTAL ASSETS 1,631,802 1,378,974 LIABILITIES CURRENT LIABILITIES 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	NON-CURRENT ASSETS			
TOTAL NON-CURRENT ASSETS I12,147 166,296 TOTAL ASSETS I,631,802 I,378,974 LIABILITIES CURRENT LIABILITIES Trade and other payables 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	Property, plant and equipment	7	20,240	12,948
TOTAL ASSETS I,631,802 I,378,974 LIABILITIES CURRENT LIABILITIES 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	Intangible assets	8	91,907	153,348
LIABILITIES CURRENT LIABILITIES Trade and other payables 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	TOTAL NON-CURRENT ASSETS		112,147	166,296
CURRENT LIABILITIES Trade and other payables 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	TOTAL ASSETS	-	1,631,802	1,378,974
Trade and other payables 9 109,590 66,112 Provisions 10 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	LIABILITIES			
Provisions IO 22,050 19,411 TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	CURRENT LIABILITIES			
TOTAL CURRENT LIABILITIES 131,640 85,523 TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	Trade and other payables	9	109,590	66,112
TOTAL LIABILITIES 131,640 85,523 NET ASSETS 1,500,162 1,293,451 EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	Provisions	10	22,050	19,411
NET ASSETS I,500,162 I,293,451 EQUITY The second of the seco	TOTAL CURRENT LIABILITIES		131,640	85,523
EQUITY Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	TOTAL LIABILITIES	-	131,640	85,523
Retained earnings 384,312 382,224 Reserves 1,115,850 911,227	NET ASSETS		1,500,162	1,293,451
Reserves 1,115,850 911,227	EQUITY			
	Retained earnings		384,312	382,224
TOTAL EQUITY 1,500,162 1,293,451	Reserves	-	1,115,850	911,227
	TOTAL EQUITY	_	1,500,162	1,293,451

THE ACCOMPANYING NOTES FORM PART OF THESE FINANCIAL STATEMENTS.

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 31 DECEMBER 2012

Total	↔	1,067,338	211 700	21007	(<10,87)	79,015	1,293,451		206,711	(204,623)	204,623	1,500,162
Legal fees	↔	I	I		I	Ι	I		I	1	000'001	000'001
RE Curriculum Project Reserve	₩	I			I	900'09	000'09		1	1	40,000	000'001
National Convention Reserve	₩	444,712	l		I	Ι	444,712		I	I	(44,712)	400,000
Policy Planning Reserve	⇔	260,715	ı		I	I	260,715		I	I	89,285	350,000
Capital Replacement	₩	126,785	l		I	19,015	145,800		ı	I	I	145,800
Long Service Leave Reserve	↔	I			I	I	I		I	I	20,050	20,050
Retained earnings	₩.	235,126	211 766	211,027	(7,7,015)	I	382,224		206,711	(204,623)	I	384,312
								i I				

Transfers from retained earnings

Transfers to/(from) reserves

Total comprehensive income

for the period

Balance at I January 2011

Balance at 31 December 2011
Total comprehensive income

the accompanying notes form part of these financial statement

Transfers to/(from) retained earnings

for the period

Balance at 31 December 2012

Transfers to/(from) reserves

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2012

	Note	2012 \$	2011 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from subsidies and other income		2,071,315	1,741,861
Interest received		56,823	53,440
GST remitted to the ATO		64,729	74,099
Payments to employees and suppliers		(1,873,098)	(1,512,086)
Net cash provided by operating activities		319,769	357,314
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property, plant and equipment		(16,357)	(3,928)
Purchase of intangibles		(2,094)	(151,548)
Net cash (used in) investing activities		(18,451)	(155,476)
Net increase in cash held		301,318	201,838
Cash at beginning of the financial year		1,182,457	980,619
Cash at end of the financial year	4	1,483,775	1, 182,457

THE ACCOMPANYING NOTES FORM PART OF THESE FINANCIAL STATEMENTS.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2012

Note 1: Statement of significant accounting policies

The Commission have prepared the financial statements on the basis that the Commission is a non-reporting entity because there are no users dependent on general purpose financial reports. This financial report is therefore a special purpose financial report that has been prepared in order to satisfy the financial reporting requirements of the Commission.

The financial statements have been prepared in accordance with the significant accounting policies disclosed below, which the Commission have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless stated otherwise.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of the statements are as follows.

The financial statements were authorised for issue on 14 March 2013 by the Commissioners.

Accounting policies

a. Income tax

No provision for income tax has been raised, as the Commission is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

b. Inventories

Inventories are measured at the lower of cost and current replacement value.

Inventories acquired at no cost, or for nominal consideration are valued at the current replacement cost as at the date of acquisition.

c. Property, plant and equipment

All property, plant and equipment are initially measured at cost and are depreciated over their useful lives on a straight-line basis. Depreciation commences from the time the asset is available for its intended use.

The depreciation rates used for each class of depreciable assets are:

Class of fixed asset Depreciation rate

Furniture and fittings 10%

Machines and equipment 10–33.33%

The carrying amount of plant and equipment is reviewed annually by the Commission to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

d. Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the entity, are classified as finance leases.

Finance leases are capitalised, recognising an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the entity will obtain ownership of the asset.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line basis over the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

e. Impairment of assets

At the end of each reporting period, property, plant and equipment, intangible assets and investments are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. The recoverable amount is the higher of the asset's fair value less costs to sell and the present value of the asset's future cash flows discounted at the expected rate of return. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount and an impairment loss is recognised immediately in profit and loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of a class of asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is debited against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

f. Employee benefits

Provision is made for the Commission's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

Contributions are made by the Commission to an employee superannuation fund and are charged as an expense when incurred.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012.

g. Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

h. Revenue

Revenue from the Bishops Conference Subsidy and project income is recognised when received.

Revenue from the sale of publications is recognised upon delivery to the customer.

Revenue from conference income is recognised upon reconciliation of the profit and loss performed by the organiser.

Profit from the sale of assets is recognised when the ownership of the asset has passed.

Interest revenue is recognised using the effective interest rate method.

All revenue is stated net of the amount of goods and services tax (GST).

i. Economic dependency

The Commission is dependent upon the financial support of the Australian Catholic Bishops Conference for the majority of its revenue used to operate the business. At the date of this report the Commission has no reason to believe the Australian Catholic Bishops Conference will not continue to support the Commission.

notes to the financial statements for the year ended 31 december 2012

j. Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO), in which case the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the balance sheet.

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

k. Intangibles

Software and websites are recorded at cost. Software and websites have a finite life and are carried at cost less any accumulated amortisation and impairment losses. Software has an estimated useful life of three years and websites three to five years. They are assessed annually for impairment.

1. Trade and other payables

Trade payables represent the liabilities for goods and services received by the company that remain unpaid at the end of the reporting period. They are recognised at their transaction price. Trade payables are subject to normal credit terms (30–60 days) and do not bear interest.

m. Comparative figures

Comparative figures have been adjusted to conform to changes in presentation for the current financial year where required by accounting standards or as a result of changes in accounting policy.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

	2012 \$	2011 \$
Note 2: Comprehensive income		
Revenue		
 Bishops Conference Subsidy 	1,767,902	1,629,000
 Conference income 	263,773	_
- Project income	10,859	58,724
	2,042,534	1,687,724
Other income		
- Interest received	56,823	53,440
Total comprehensive income	2,099,357	1,741,164
Note 3: Profit		
a. Expenses:		
Depreciation and amortisation expense	72,038	56,527
Auditor remuneration		
 audit services 	6,000	2,895
other services	2,000	1,800
Total auditor remuneration	8,000	4,695
Note 4: Cash and cash equivalents		
Cash at bank	1,483,711	1,182,356
Cash on hand	64	101
	1,483,775	1,182,457

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

	2012 \$	2011 \$
Note 5: Trade and other receivables		
CURRENT		
Trade debtors	3,580	5,513
GST receivable	28,174	12,090
	31,754	17,603
Note 6: Other current assets		
Prepayments	4,126	12,618
Note 7: Property, plant and equipment		
Furniture and fittings — at cost	13,525	13,525
Less accumulated depreciation	(7,572)	(6,532)
	5,953	6,993
Machines and equipment — at cost	48,693	35,328
Less accumulated depreciation	(34,406)	(29,373)
	14,287	5,955
Total plant and equipment	20,240	12,948
Note 8: Intangible assets		
Computer software — at cost	207,743	205,649
Less accumulated amortisation	(115,836)	(52,301)
Net carrying value	91,907	153,348

	2012 \$	2011 \$
Note 9: Trade and other payables		
CURRENT		
Accrued expenses	8,800	4,675
Trade creditors	50,720	22,313
PAYG payable	8,788	6,936
Employee benefits	41,282	32,188
	109,590	66,112
Note 10: Provision CURRENT		
Long service Leave Provision	22,050	19,411

Note II: Events after balance sheet date

There have been no events subsequent to reporting date, which require disclosure in the financial statements.

Note 12: Capital management

The Commission controls the capital of the NCEC to ensure that adequate cash flows are generated to fund operations. The Commission is responsible to form the overall risk management strategy. Due to the low risk associated with the Commission no formal polices for risk management are in place.

The Commission's capital consists of financial liabilities, supported by financial assets.

The Commission effectively manage the Commission's capital by assessing the Commission's financial risks and responding to changes in these risks and in the market. These responses may include the consideration of debt levels.

The Commission does not have a formal policy on capital management and gearing ratios.

notes to the financial statements for the year ended 31 december 2012

Note 13: Capital and leasing commitments

a. Operating lease commitments

Non-cancellable operating leases contracted for but not capitalised in the financial statements.

	2012 \$	2011 \$
Payable — minimum lease payments		
 not later than 1 year 	4,432	4,432
– later than I year but not later than 5 years	4,802	9,233
	9,234	13,665

The operating lease is for a photocopier. It is a 5 year lease.

Note 14: Reserves

a. Capital Replacement and LSL Reserve

These funds are to be used in funding the costs of an additional contract staff member and associated infrastructure costs and the introduction of an electronic record management system (a new archiving system).

b. Policy Planning Reserve

This reserve holds funds to cover the wages and travel of a new staff member (on contract) who will be working on education policy and planning.

c. National Convention Reserve

Funds in this reserve are used to cover the costs associated with the 2016 NCEC conference.

d. RE Curriculum Reserve

Funds in this reserve is to enable NCEC to investigate the development of e-learning resources in Religious Education.

e. Legal Fees Reserve

Funds in this reserve is to meet the costs of obtaining legal advice with regard to funding models and the Commonwealth Government's review of funding and related regulations.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

Note 15: Commission details

The office of the Commission is:

Favier House 51 Cooyong Street Braddon ACT 2612

notes to the financial statements for the year ended 31 december 2012

STATEMENT BY THE CHIEF EXECUTIVE OFFICER OF THE COMMISSION

The Commission has determined that the National Catholic Education Commission is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Commission declares that:

- 1. The financial statements and notes, as set out on pages 41 to 54, present fairly the Commission's financial position as at 31 December 2012 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
- 2. At the date of this statement, there are reasonable grounds to believe that the National Catholic Education Commission will be able to pay its debts as and when they fall due.

Chief Executive Officer

Dr William Griffiths

Dated this 14th day of Man 2013

COMPILATION REPORT TO THE NATIONAL CATHOLIC EDUCATION COMMISSION

We have compiled the accompanying special purpose detailed income and expenditure statement of the National Catholic Education Commission for the period ended 31 December 2012. The specific purpose for which the special purpose financial statement has been prepared is to provide information relating to the performance of the entity that satisfies the information needs of the Commissioners.

The responsibility of the Commission

The Commission are solely responsible for the information contained in the special purpose financial statement and have determined that the accrual basis of accounting used is appropriate to meet their needs and for the purpose that the financial statement was prepared.

Our responsibility

On the basis of information provided by the Commission we have compiled the accompanying special purpose financial statement in accordance with the accrual basis of accounting adopted and *APES 315: Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the directors provided, in compiling the financial statement. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statement was compiled exclusively for the benefit of the Commission. We do not accept responsibility to any other person for the contents of the special purpose financial statement.

PricewaterhouseCoopers

Shane Bellchambers, CA

Partner

Registered Company Auditor

Canberra, ACT
/y March 2013

DETAILED INCOME AND **EXPENDITURE STATEMENT**

FOR THE YEAR ENDED 31 DECEMBER 2012

	2012 \$	2011 \$
Income		
Bishops Conference Subsidy	1,767,902	1,629,000
National RE curriculum projects	10,859	58,724
Interest	56,823	53,440
Conference	263,773	_
Total income	2,099,357	1,741,164
Expenditure		
Annual leave	13,859	19,015
Long service leave	2,639	10,710
Audit and accounting fees	8,000	4,592
Loss on disposal of assets	280	_
Books, periodicals and subscriptions	6,880	8,796
Copying and printing	14,204	15,321
Depreciation	72,038	56,527
Capital replacement	8,300	_
Electricity	3,162	3,300
Equipment	672	719
Insurance	6,185	4,240
Meetings	507,963	518,548
Outsourced contracts	25,423	12,686
Postage and freight	2,360	3,236
Projects	355,518	164,569
Rent	38,456	36,528
Repairs and maintenance	90	432
Shared services	20,278	16,405
Stationery and requisites	2,637	5,489
Sundry payments	9,932	16,954
Superannuation	41,070	35,068
Review of NCEC	116,851	_
Telecommunications	12,361	15,356
Wages	623,488	566,560
Total expenditure	1,892,646	1,515,051
(Loss)/Profit for the period	206,711	226,113



Appendices

A. NCEC terms of reference

- 1. The National Catholic Education Commission (NCEC) is commissioned by and responsible to the Australian Catholic Bishops Conference (ACBC) through the Bishops Commission for Catholic Education (BCCE) for developing, enunciating and acting upon policy at the national level for the Church's work in education.
- 2. The NCEC shall accept as a premise that the Church has and must be seen to have a deep and systematic concern for the quality of education available to all Australians. It shall maintain the Church's traditional special regard for the spiritually, culturally, physically, and financially disadvantaged or deprived.
- 3. Education in Catholic schools shall be one major focus of the NCEC's thought and work. Other focuses shall include the religious education of Catholic students not in Catholic schools, and tertiary and post-secondary education. These concerns may be exercised by the NCEC through appropriate committees and sub-committees.
- 4. In fulfilment of its commission from ACBC, the NCEC shall:
 - 4.1 give systematic witness to its commitment to Christ and the truths and values of His Gospel and His Church within its ecclesiastical, educational, social and political milieux;
 - 4.2 complement and support state/territory Catholic Education Commissions, Diocesan and Order structures and services in education, recognising at all times their proper authority in accordance with the principle of subsidiarity;
 - 4.3 work towards developing such policy consensus, both short-term and long-term, as will promote the most effective application and use of resources devoted to Catholic education in Australia with regard to, for example, curriculum emphases, funding policies, employee relations;
 - 4.4 monitor trends in educational theory and practice, national and international, and ensure that a Catholic position is declared on issues which are raised or should be raised in the public forum;
 - 4.5 negotiate on behalf of BCCE with national political authorities and government instrumentalities:
 - 4.6 collaborate with other national bodies associated with education; for example, parent bodies, Independent Schools Council of Australia, research organisations;
 - 4.7 support at the national level the legitimate educational aspirations of those sections of society which are least able to argue their own cause, and pursue national policies which best serve those aspirations;
 - 4.8 act as an organ of communication at the national level on matters pertaining to Catholic education:

- 4.9 assemble, maintain and disseminate data relevant to Catholic education;
- 4.10 undertake, support or commission educational research;
- 4.11 establish liaison with international educational bodies, Catholic and other, and with experts in education and related fields of potential value to Australian Catholic education;
- 4.12 perform other tasks as requested by BCCE.

B. Statutes

- 1. The National Catholic Education Commission (NCEC) is commissioned by and responsible to the Australian Catholic Bishops Conference (ACBC, or the Conference) through the Bishops Commission for Catholic Education.
- 2. The NCEC shall carry out its functions within the terms of reference established or amended by ACBC, and in accordance with these statutes.
- 3. The NCEC shall report regularly to the Conference. Communication between the NCEC and the Conference to be through the Bishops Commission for Catholic Education.
- 4. The NCEC shall have a Chairperson appointed by the Conference and a Chief Executive Officer appointed by the Bishops Commission for Catholic Education.



- 5. The Commission shall consist of up to 21 members, composed of:
 - i. Two (2) Bishops of the Bishops Committee for Education.
 - ii. A Chair appointed by the Australian Catholic Bishops Conference.
 - iii. Two (2) members drawn from and nominated by Catholic Religious Australia.
 - iv. The Chief Executive Officers of each state and territory Commission (eight in total).
 - v. The Vice-Chancellors of the two Catholic universities in Australia.
 - vi. Up to six (6) other persons selected by the Australian Catholic Bishops Conference. At least one (1) of these members shall be an Indigenous person drawn from nominations made by state and territory Education Commissions and two (2) shall be parent members drawn from nominations made by state and territory Education Commissions.
- 6. Membership of the NCEC shall ordinarily be for a period of four (4) years.
- 7. Retiring members may be re-appointed, but no member shall serve more than eight (8) consecutive years unless he/she be the Chief Executive Officer of a state or territory Education Commission.
- 8. Substitutes for members shall not ordinarily be appointed. Notwithstanding this provision, the Chair of NCEC may accept a suitable substitute for any member unable to attend one or more meetings of the Commission. Such substitute appointee shall have full membership and voting rights for the period of substitution.
- 9. Where a member is absent from three (3) consecutive meetings of the NCEC without reasonable cause, his/her membership shall be deemed to have lapsed and another person shall be appointed.
- 10. In the event of a member of the NCEC relinquishing membership for any reason, another person shall be appointed to complete the unexpired term in accordance with point 5.
- 11. The NCEC shall have a Deputy Chairperson elected by and from the members of the Commission. The appointment shall be for a period of one year and may be renewed. The Deputy Chair shall preside at meetings when the Chair is absent.
- 12. In the absence of the Chair and Deputy Chair, the meeting shall elect a member to preside.
- 13. The Chair of the NCEC shall be ex officio a member of all Committees established by the Commission.
- 14. The Chair of the NCEC shall be the official spokesperson for the NCEC.
- 15. The NCEC shall have an executive consisting of the Chair, Deputy Chair, CEO, a CRA member, a bishop member and the eight state/territory directors.

Meetings

- 16. The NCEC shall hold at least five (5) ordinary meetings each calendar year.
- 17. Extraordinary meetings of the NCEC shall be called by the Chair, either at his/her own discretion, or on the request of at least four members. In the latter case, the meeting shall be held within one month of receipt of the request. A quorum shall consist of half the members of the NCEC plus one.
- 18. All discussions at meetings of the NCEC shall be governed by the usual rules of debate. All members, including the Presiding Chairperson, have a deliberative vote, and the Chair shall also have a casting vote. Proxy votes shall not be permitted.
- 19. The Chair may on behalf of the NCEC invite any person, group or organisation to attend a meeting.

Committees

- 20. The NCEC shall appoint committees, either standing or ad hoc, to assist it in its activities, or to carry out specific functions. Such committees shall be required to report their operations regularly to meetings of the NCEC. The terms of reference of any standing committee shall include the period of membership.
- 21. In addition to the committee processes indicated above, it is within the competence of the NCEC to seek the short-term appointment or secondment of an appropriate person for a specific purpose.

Finance

- 22. Costs of travel, accommodation and other approved expenses incurred in the work of the NCEC or its committees will be met from funds approved by the Conference.
- 23. Sitting fees are paid, at a level determined by the NCEC from time to time, to members who forego salary, or incur similar financial disadvantage, in attending meetings.
- 24. The NCEC shall submit an annual budget for approval by the Conference. It shall also annually submit to the Conference an audited financial statement. Financial statements shall be presented regularly to the NCEC.

Support services

25. Secretarial and other support services shall be provided to the NCEC by its Secretariat.

Amendments

26. Amendments to the above statutes may be recommended to the ACBC provided they have the support of two-thirds of the members of the NCEC.

Dissolution

- 27. The NCEC may be dissolved by a resolution of the Conference.
- 28. Should the NCEC be dissolved its records, minutes, books of account, etc., together with the residue of its funds shall be transmitted to the Chairman of the Bishops Commission for Catholic Education within two (2) months of the date of dissolution.

List of abbreviations and acronyms

ACARA Australian Curriculum, Assessment and Reporting Authority

ACBC Australian Catholic Bishops Conference

AO Officer of the Order of Australia

ATO Australian Taxation Office

BCCE Bishops Commission for Catholic Education

Br Brother

CCER Catholic Commission for Employment Relations

CEO Catholic Education Office
CEO Chief Executive Officer

CRA Catholic Religious Australia

GST goods and services tax

LSL long service leave

MP Member of Parliament

NAPLAN National Assessment Program Literacy and Numeracy

NCEC National Catholic Education Commission

PAYG pay as you go

RE religious education





Directory of Catholic Education Commissions

National Catholic Education Commission

Office address
2nd floor, Favier House

Postal address
GPO Box 3046

51 Cooyong Street Canberra City ACT 2601

Braddon ACT 2612

Tel: (02) 6201 9830 Web: www.ncec.catholic.edu.au

Fax: (02) 6257 7395

Australian Capital Territory

Catholic Education Commission of the Archdiocese of Canberra and Goulburn

Office address
52–54 Franklin Street
PO Box 3317

Manuka ACT 2603 Manuka ACT 2603

Tel: (02) 6234 5455 Web: www.ceocg.catholic.edu.au

Fax: (02) 6239 6567

New South Wales

Catholic Education Commission, New South Wales

Office address
9th Floor, Polding Centre
PO Box A169

133 Liverpool Street Sydney South NSW 2001

Sydney NSW 2000

Tel: (02) 9287 1555 Web: www.cecnsw.catholic.edu.au

Fax: (02) 9264 6308

Northern Territory

Catholic Education Council

Office address
Corner Hidden Valley and Beaton Roads
PO Box 219

Berrimah NT 0828 Berrimah NT 0828

Tel: (08) 8984 3833 Web: www.ceont.catholic.edu.au

Fax: (08) 8947 1517

Queensland

Queensland Catholic Education Commission

Office address
Postal address

143 Edward Street
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